



ORANGE COUNTY *FIRE AUTHORITY*



invites applications for the position of

INFORMATION TECHNOLOGY MANAGER

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Bull & Associates

THE ORANGE COUNTY COMMUNITY

Orange County is nestled along the Southern California coast between Los Angeles and San Diego counties. As the third largest populated county in California, the vibrancy of this nearly 800 square mile jewel places it as the thirtieth largest economy in the world. Orange County has 34 cities and five supervisory districts serving a population of more than three million people.

A desirable place to live and work, Orange County is known for its ideal weather, recreation, and a wide range of cultural arts. Many of its public and private schools are ranked among the best in the nation. The county also has top rated attractions such as Disneyland, Knott's Berry Farm, pristine ocean beaches, and is the home of major league sports teams, including baseball's Angels and hockey's Ducks. Orange County boasts a thriving business economy and a well educated work force.

THE FIRE AUTHORITY

Headquartered in Irvine, California, the Orange County Fire Authority (OCFA) is a Joint Powers Authority (JPA) that serves approximately 1.9 million residents in a 586-square mile area, with 188,800 acres of wildland. The OCFA was formed on March 1, 1995, transitioning from the Orange County Fire Department to a JPA. The service area includes 23-member cities and the unincorporated areas of Orange County.

A 25-member Board of Directors governs the OCFA and includes an elected official appointed to represent each of the member cities and two representatives from the County Board of Supervisors. The OCFA is managed by an appointed Fire Chief who reports directly to the Board of Directors. By pooling resources, the OCFA can purchase additional fire engines and specialized equipment that some cities could not afford on their own. The OCFA does not allocate equipment based on city boundaries. Instead, all members have access to resources, including sophisticated rescue equipment, specialized apparatus, and helicopters.

The OCFA is the largest regional fire service organization in Orange County and one of the largest in California. The OCFA has a staff of approximately 1,580. Of those, 1,210 are professional firefighters and chief officers and 370 are non-sworn support staff working at the Regional Fire Operations and Training Center facility (RFOTC). These personnel provide front-line services, including prevention, education, dispatch, emergency response, and technical and administrative support. Additionally, OCFA Reserve Firefighters staff 9 stations throughout Orange County.

To learn more about the OCFA, go to www.ocfa.org





THE POSITION

The Information Technology manager is an exceptional opportunity in one of the premier fire agencies in the United States. The IT manager is a key position in the OCFA's professional management team and works closely with other OCFA section / division managers, operational command staff, and executives to ensure continuous delivery of public safety services. The IT manager, under general direction and reporting to the IT division manager administers short and long-range planning activities, provides complex support and technical expertise, and is responsible for budget administration, program evaluation, application development, and activities of staff in the systems development and the geographic information systems sections of the IT division in the Logistics department of the OCFA.

QUALIFICATIONS

EXPERIENCE: A minimum of five (5) years of progressively responsible experience in the development and administration of information technology programs and systems and managing teams of information technology and GIS profession staff and contractors.

EDUCATION: Equivalent to a bachelor's degree in computer science, information systems management or a related field.

LICENSE/CERTIFICATION: Professional certifications (project management, program management, IT governance, IT security, GIS) are desirable, however not required.

DUTIES

Essential functions of the position may include but are not limited to the following:

- Manage the daily activities of 19 - IT and GIS professionals.
- Participates in the development, administration, and oversight of goals, policies, priorities, assigned budgets; recommends funding for staffing, equipment, materials, and supplies; ensures compliance with budgeted funding.
- Develops and standardizes procedures and methods to improve and continuously monitor the efficiency and effectiveness of assigned programs, service delivery methods, and procedures.
- Develops and manages requests for proposals for professional and/or contracted services; prepares scope of work and any technical specifications; evaluates proposals and recommends award; negotiates contracts; administers contracts to ensure compliance with Authority specifications and service quality.
- Manages and participates in the evaluation and selection of Authoritywide technology upgrades, modifications, and purchases; develops long-term information systems strategies relevant to the area(s) of responsibility; evaluates and recommends new technologies; and encourages innovation among technical staff in the utilization and implementation of ideas and techniques.
- Partners with the IT division manager and other IT management and supervisory personnel, and other OCFA departments with special projects as assigned.
- Participates in the development and implementation of adopted information technology strategic plans, policies, and standards.

IDEAL CANDIDATE

The ideal candidate will be an experienced technology leader who is confident, strong, energetic, assertive, and an ethically sound leader who can provide effective leadership for the assigned sections in the IT division of the Logistics department, be a strong team builder, communicator, and engender loyalty among staff. In addition, the ideal candidate must have a proven track record of proactive, hands-on, IT management experience, and possess excellent interpersonal and problem-solving skills, and the ability to think 'out of the box' to provide solutions to complex issues. The IT manager must have a solid political acumen, be hands-on to support staff, and be open to new ideas.

Annual salary for this position is \$109,428 - \$173,867 commensurate with education and experience.

Base Salary Adjustments

2.30% effective June 28, 2024

2.50% effective June 27, 2025

2.50% effective June 28, 2026

BENEFITS

An excellent benefits package includes:

Medical, dental, and vision insurance

CalPERS Medical Insurance

VSP (Vision Services Plan)

MetLife Dental Insurance

Retirement

OCERS (Orange County Employees' Retirement System)

Retirement Health Savings Plan

Life Insurance

Basic life and AD&D insurance coverage begins on your first active day of employment (equivalent to your base salary rounded to the nearest \$10K)

Longevity Pay

1.50% at the beginning of the pay period that includes the commencement of their 5th year and 3.0% at the beginning of the pay period that includes the commencement of their 10th year.

Nationwide Deferred Compensation Plan Available

Sick Leave

Vacation Leave

Tuition reimbursement is \$2,000 per fiscal year in accordance with the program guidelines

For a full description of benefits that apply, please follow this link: [OCFA Benefits](#)

APPLICATION AND SELECTION PROCESS

OPEN UNTIL FILLED

FIRST REVIEW DATE | FRIDAY, JUNE 7, 2024

To apply for this exciting career opportunity, please send a compelling cover letter and your detailed resume electronically to:

apply@bobhallandassociates.com.

Please contact **Sherry Johnson** at (714) 273-4187 should you have any questions regarding this position or the recruitment process.

Application materials will be screened in relation to the criteria described in this brochure. Candidates deemed to be the most highly qualified will be invited to participate in the selection process. The selection process will include phone interviews with the most qualified candidates, panel interviews, and final interviews with the Assistant Chief of Logistics. Appointment is subject to completion of a thorough background and reference checks, and pre-employment medical exam.

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